2020-2021
Parkland Magnet High School
Parent Involvement Plan and Policy

Parkland Magnet High School is committed to providing each student with the necessary tools needed to be successful in the 21st century. To succeed at this task it is imperative to include our families, school staff and community to work as a team to achieve positive results. The program narrative provides the steps and procedure we will implement at Parkland Magnet High School.

I. Annual Title I Public Meeting
   a. Parkland Magnet High School will host an annual public meeting for all parents and staff members. This meeting is to inform parents about their rights under the law and to provide them with the information that will allow them to be fully active in their child’s education. This meeting will be held in conjunction with grade level curriculum nights. This meeting will also provide parents an opportunity to review the School-Parent-Student Compact and suggest possible changes. Parents will be asked for recommendations of future dates and times to meet throughout the year. All information will be translated from English to Spanish. The policy and minutes from the meeting will be posted on the school’s webpage along which the meeting dates and the Title I compact.

II. Flexible Meetings
   a. During our Annual meeting, parents will be asked for suggested meeting times and dates. A calendar will be developed showing the set times and dates for meetings as determined by parents; copies will be shared by parents. Parents may also schedule conferences during the school year, by contacting the guidance department or individual teacher on an as needed basis. Information and date of meetings will be displayed on Channel 2, School Marquee and Webpage, Parent Connect, Emails and announcements of meetings at Sports Activities.

III. Involving Parents in an Organized, Ongoing, and Timely Way
   a. Ongoing parent meetings will be provided throughout the school year to review ways of improving parent involvement. Their recommendations will be submitted to our School Improvement Team. The Parent Involvement Committee will develop the Parent Involvement Plan and revise the plan as needed. Our staff use the following methods to communicate with parents; E-Mail, Progress Reports, Parent Assist, Fall and Spring Parent Conferences, Individualized notes and phone call when necessary, School and Teacher Web-pages, WSFCS Television Station, Parent Connect, Conferences and Informational Parent Meetings. Parents will be notified two weeks in advance of meetings. Focus on parent recruitment. The more involved the positive outcomes for our students.

IV. Timely Information
   a. During the school, year parents will be informed of the curriculum via multiple sources; Curriculum Night, Conferences, Course Syllabus, Teacher Websites, Parent Assist, Guidance Meetings for all grade levels and Alert Now. During these sessions, teachers will inform parents of quarterly course requirements, and expectation. Teachers will provide information and explanations of local and state requirements, procedures and implementation of programs, testing and remediation procedures. Parents will participate in academic activities that will enable them to assist their children with academic assignments.
V. **Opportunities for Regular Meetings**
   a. Ongoing meetings will be held throughout the year to allow for parent input regarding their child’s education, and provide feedback regarding our program policy. Our policy will be developed and presented at our Annual Meeting, to allow parents and staff an opportunity for continuous involvement and development of our Parental Involvement Policy. The committee will include staff members and parents. Flexible meetings will be held along with at least one weekend meeting a year.

VI. **Providing for Parent Comments**
   a. During each parent meeting, we will review and discuss any needed changes or concerns in our Parent, Student, and Teacher Compact. These meetings will occur based on Parents recommendations made during our annual meeting. In addition, we will provide parents with a survey prior to the end of the school year, to review our program. This survey allows parents to evaluate our program, goals and make suggestions. All components of the program policy that were unsatisfactory to parents will be forwarded to the Title I office. A Concern Box will be placed in the front office for parent’s suggestions, concerns and comments, which will be addressed at quarterly meetings. Parents serve on the School Improvement Team and the Parent Involvement Committee, which allow them to have direct involvement in the planning process that governs the school.

VII. **Providing materials and Training:**
   a. Parent Power School-Computer Training, Senior Night, Graduation Requirement meetings; Parent Family Engagement Coordinator.

VIII. **Developing School-Parent Compacts:**
   a. The development of our school parent compact will be an ongoing process that will be routinely reviewed at parent meetings and change upon parental majority request.

IX. **Building capacity for involvement by providing parent assistance:**
   a. Curriculum programs will provide parents with the North Carolina Goals and Objectives, local and state expectations (EOC’s), and Common Core. In addition progress reports and a calendar with the schedule of assigned dates for distribution of reports will be provided to all parents using the school web page, Alert Now and School Marquee. These progress reports will allow parents to monitor the progress of their child and assist the Teacher(s) in improving the achievement of their child. All information will be shared in language understood by all parents. All questions and concerns will be responded to in a timely fashion.

X. **Educating School Personnel:**
   Teachers are monitored for writing referrals. Teachers who wrote excessive referral will attend Behavior Management Training, Conflict Resolution and attend a meeting with parents to develop a plan to assist the student and decrease referrals. The school’s Social Worker, Counselors, Curriculum Coordinator and Administrators will routinely provide our staff with information to help improve parent involvement by speaking at Faculty Meetings.

XI. **Coordinating and Integrating:**
a. Continue to develop a 9th grade academy/Prep for Success that is designed to guide our students. Continue to provide a grade 9th one day orientation, in which students tour the building meet with their teacher, receive their class schedules and attend meeting with their parents learning about the high school process.

XII. **Ensuring that Information is understandable:**
   a. Information related to school, programs, meeting and extracurricular activities will be designed to accommodate the linguistic needs of our parents. Written information will be in English and Spanish. Oral presentations will be translated into Spanish.

XIII. **Providing full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children**
   a. Information related to school, programs, meeting and extracurricular activities will be designed to accommodate the linguistic needs of our parents. Written information will be English and Spanish. Transportation will be provided as needed.

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