

Record of School Library Media Coordinator Evaluation Activities

Name: _____ ID# _____
 School: _____ School Year: _____
 Position/Assignment: _____
 Evaluator: _____ Title: _____

School Library Media Coordinator Background: (Briefly describe the school library media coordinator’s educational background, years of experience, assignment, and any other factors that may impact the evaluation)

The North Carolina school library media coordinator evaluation is based, in part, on informal and formal observations and conferences conducted on the following dates:

Activity	Date	School Library Media Coordinator Signature	Evaluator Signature
Probationary			
Orientation			
Pre-Observation Conference			
Formal Observation #1			
Post-Observation Conference #1			
Formal Observation #2			
Post-Observation Conference #2			
Formal Observation #3			
Post-Observation Conference #3			
Summary Evaluation Conference			
Professional Growth Plan Completed			
Career			
Orientation			
Pre-Observation Conference			
Formal Observation			
Post-Observation Conference			
Informal Observation #1			
Informal Observation #2			
Summary Evaluation Conference			
Professional Growth Plan Completed			