Administration

Here are the most frequently called phone numbers for school information. If you have a question, call your child’s principal, or the appropriate assistant superintendent or division director. If the number you need is not listed, please call 727-2816 and ask for help.

Assistant superintendents

727-2127......Elementary Zones 3, 4, 5 & 6 .................Toni Bigham
Ashley, Brunson, Children’s Center, Cook, Downtown, Gibson, Ibrahim, Jefferson, Kimberley Park, Meadowlark, Middle Fork, Mineral Springs, North Hills, Old Richmond, Old Town, Rural Hall, Sherwood Forest, South Fork, Speas, Special Children’s School, Vienna, Walkertown and Whitaker.

727-2787......Elementary Zones 1, 2, 7 & 8 ...............Charlene Davis
Bolton, Cash, Caleb’s Creek, Clemmons, Diggs, Easton, Forest Park, Griffith, Hall-Woodward, Kernersville, Kimmel Farm, Konnoak, Latham, Lewisville, Moore, Petree, Piney Grove, Sedge Garden, Southwest, Union Cross and Ward.

727-2870......Middle Schools.....................Carol Montague-Davis

727-2145......High Schools..........................Paul Puryear
Atkins, Career Center, Carter Vocational, Carver, Early College of Forsyth, East Forsyth, Forsyth Middle College, Glenn, Griffith Academy, Mount Tabor, North Forsyth, Parkland, Reagan, Reynolds, West Forsyth and Winston-Salem Preparatory Academy.

727-2475......Instructional Services....................Meg Sheehan
727-2753......Operations..........................Darrell Walker
727-2912......Student Services......................Kenneth Simington
727-8024......Technology........................Betty Weycker

Other administrators

748-3426......Academically Gifted.........................Bud Harrelson
748-3375......Alternative Education.....................Gwen Johnson
771-4785......Athletics....................................Greg Gentry
727-2509......Attorney..................................Drew Davis
727-8213......Cable 2....................................Chris Runge
771-4526......Child Nutrition.........................Velda Nelson
728-9222......Community Involvement.................Rodesa Mitchell
727-2912......Counseling.............................Kenneth Simington
661-4895......Driver Education.........................Allen Kayler
703-6730......Drug & Alcohol Abuse..................Kathy Jordan
661-4999......Environmental Affairs....................Barry Smith
727-2083......Exceptional Children......................Sam Dempsey
727-2821......Finance..................................Kerry Crutchfield
661-4999......Maintenance............................Barry Smith
727-2695......Marketing and Communications........Theo Helm
727-2786......Human Resources.......................David Fairall
727-8080......Psychological Services...............Corliss Thompson-Drew
727-2306......Records (Transcripts)....................Lucy Cook
727-2527......Rental of School Facilities...............Karla Plyler
748-4008......School Social Work Services..............Lynne Berry
727-2867 ext. 34123......Section 504 Compliance........Clara Chavez
748-3302......Student Assignment........................David Snapp
727-2126......Title I......................................Patsy Squire
661-4992......Transportation........................Rhonda Fleming
▲ Elementary Schools
Ashley ................. AS
Bolton .................. BO
Brunson ................. BR
Cash .................... CA
Caleb's Creek .......... CK
Children's Center ....... CH
Clemmons ............... CE
Cook .................... CO
Digs .................... DI
Downtown School ...... DO
Easton .................. EA
Forest Park ............. FP
Gibson .................. GI
Griffith ................ GR
Hall-Woodward .......... HW
Ibrahim ................ IB
Jefferson ............... JE
Kernersville .......... KE
Kimberley Park ........ KP
Kimmel Farm .......... KF
Konnoak ................. KO
Latham ................ LA
Lewisville ............. LE
Meadowlark .......... ME
Middle Fork .......... MD
Mineral Springs ...... MSE
Moore ................... MO
North Hills ............ NH
Old Richmond ........ OR
Old Town ............. OT
Petree ................. PE
Piney Grove .......... PG
Rural Hall ............ RH
Sedge Garden .......... SG
Sherwood Forest ....... SH
South Fork .......... SF
Southwest .......... SW
Speas .................. SP
Special Children's Schl .SC
Union Cross .......... UC
Vienna ................ VI
Walkertown .......... WE
Ward .................... WA
Whitaker ............... WH

● Middle Schools (6-8)
Clemmons ............. CM
East Forsyth ........ EFM
Flat Rock ............. FR
Hanes/Lowrance ...... HL
Hill .................... HI
Jefferson ............ JM
Kernersville .......... KM
LEAP at Kennedy ...... KN
Meadowlark .......... MM
Middle School Acad... MSA
Mineral Springs ...... MSM
Northwest ............ NW
Paisley ................. PA
Philo .................... PH
Southeast ............. SE
Walkertown .......... WM
Winston-Salem Prep.. WSP

◆ High Schools (9-12)
Atkins ................. SA
Career Center ........ CC
Carter Vocational..... CVH
Carver ................. CV
Early College .......... EC
East Forsyth ........ EF
Forsyth Middle College MC
Glenn .................. GL
Griffith ............... GH
Mount Tabor .......... MT
North Forsyth ........ NF
Parkland ............. PK
Reagan .............. RR
Reynolds ............ RE
West Forsyth .......... WF
Winston-Salem Prep.. WSP

◆ Other Buildings
Admin. Office .......... AD
Child Nutrition ........ CN
Idlewild Distribution
Warehouse ............ IW
Maintenance and
Transportation ....... MA
State Bus Garage .... BU
Winston-Salem/
Forsyth County Schools
Elementary Schools

Ashley Elementary (AS)  
1647 Ashley School Circle 27105  
Brenda Butler 727-2343  
Take U.S. 52 north, to first Liberty Street exit. Turn right on Liberty Street; turn left at first light onto 14th Street; go six blocks to Jordan Avenue and turn left; continue to 19th Street and turn right, school is on right. Take main sidewalk into lobby; office is ahead on left at bottom of steps.

Bolton Elementary (BO)  
1250 Bolton St. 27103  
Doreen Sorensen 774-4626  
From Business I-40, take Silas Creek Parkway south to Bolton Street exit, turn left. School is one block on left, between Forsyth Tech West Campus and Wesley Memorial Methodist Church. Follow covered walkway to office.

Brunson Elementary (BR)  
155 N. Hawthorne Road 27104  
Jeff Paulin 728-2856  
From Business I-40 west take Hawthorne/First Street exit, turn left at light. Go one block; turn right. Entrance is ½ block on right.

Caleb's Creek Elementary (CR)  
1109 Salem Crossing, Kernersville 27284  
Judy Jones 703-6757  
Take I-40 east to exit 201 for Union Cross Road. Turn left on Union Cross, then right on Old Salem Road. After about 1 mile, turn right on Teague Lane. Turn right into school.

Cash Elementary (CA)  
4700 Old Hollow Road, Kernersville 27284  
Donna Cannon 996-3321  
Take Business I-40 east to Linville Road exit, turn right on Linville and go to light. Turn right onto West Mountain Street. Go about three miles; turn left at light onto N.C. 66 (Old Hollow Road/Hopkins Road). Cross railroad tracks; school is on left about 300 yards from crossing. Office is on right of entrance.

Children's Center (CH)  
2315 Coliseum Drive 27106  
Michael Brown 727-2440  
From Silas Creek Parkway either direction, turn onto Wake Forest Road, turn right on Reynolds Road. Turn right on Coliseum Drive. Center is ½ block on right. Office is down hallway on the left.

Clemmons Elementary (CE)  
6200 Bingham Avenue, Clemmons 27012  
Ron Montaquila 712-4444  
Take I-40 west to Clemmons exit, turn left on Lewisville-Clemmons Road, left on Stadium Drive (beside Arby's) and right on Bingham Avenue (third street on right). Park at flagpole entrance; office is on left.

Cook Elementary (CO)  
9201 11th Street N.W. 27105  
Ted Burcaw 727-2784  
From Business I-40 east on Broad Street, turn right. At bottom of steep hill, bear right on Thurmord Street. Follow Thurmord across Northwest Boulevard to the top of the hill. Turn right on 12th Street, then right again onto 11th Street. Office is inside front door.

Diggs Elementary (DI)  
950 Mock Street 27127  
Vera Wright 727-2424  
From U.S. 52 north or south, take Vargrave Street exit; turn right at end of ramp. Follow Vargrave to right turn on bridge across U.S. 52. School is immediately on left after you cross the bridge. The office is on the left of the main entrance.

Downtown School (DO)  
601 N. Cherry Street 27101  
Janet Atkinson 727-2914  
From Business I-40, take Cherry Street exit; turn north on Cherry. School is on corner of Sixth and Cherry; turn right past building into parking lot. Entrance is on Cherry.

Easton Elementary (ER)  
734 E. Clemmons Circle 27107  
Celena Clark 748-4063  
From U.S. 52 south, take I-40 exit to exit 195 (Clemmons/Thomasville Road). Turn right at light. Take second left. School is on left (0½ blocks). Or from U.S. 52 West, take exit 195 (Thomasville/Clemmons Road). Cross over Thomasville Rd. at light; turn left at next light (Clemmons Road). Turn left at second left after next stop light. School is on left (½ blocks). Office is on right as you enter.

Forest Park Elementary (FP)  
2019 Milford Street 27107  
Sandra Gilmer 771-4530  
From U.S. 52 south, take Waukington Street exit, turn left and go to Peachtree Street. Left on Peachtree, two blocks to Marne Street, turn left, school is on right. Or from U.S. 52 North, take Sprague Street exit, turn right on Sprague, then left on Peachtree Street. Go three blocks turn to left on Marne Street. School is on right. Office entrance is on Milford Street.

Gibson Elementary (GI)  
2020 Walker Road 27106  
Ron Davis 922-6612  
Take U.S. 52 north, to Bethania-Rural Hall exit. Turn left, continue to Murray Road and turn left on Murray. Turn right onto Walker Road. School is directly ahead on the left.

Griffith Elementary (GR)  
1385 W. Clemmons Road 27127  
Carolyn Parker 771-4544  
Take Peters Creek Parkway south, exit right on Clemmons Road. School is one block on right. Office is at end of long covered walkway.

Hall–Woodward Elem. (HW)  
125 Nicholson Road 27107  
Essie McKoy 771-4555  
From Business I-40 east, exit at U.S. 311 south/Martin Luther King Boulevard. Turn left and continue to bottom of hill past WSSU. Turn left on Reynolds Park Road. Turn left at light on Waukington/N.C. 150. Turn left on Nicholson Road between Pizza Hut and drug store. Office is on right as you enter.

Or from U.S. 52, exit at Stadium Drive. If you are traveling south, turn left (north, turn right). At traffic light turn right on Martin Luther King Boulevard, etc. Or from I-40, take Clemmons Road exit. Turn left, continue to Waukington Street. At stop sign turn right, continue on Waukington, etc.

Ibrahim Elementary (IB)  
5036 Old Walkertown Road 27105  
Lee Koch 703-6771  
From Highway 52 north, take the Liberty Street/Airport exit #111-B, merging with Liberty Street traffic. Turn at the five stoplight onto Old Walkertown Road. School's entrance is less than 1/3 mile on the left past the BP station. The front office is located in the middle building.

Jefferson Elementary (JE)  
4000 Jefferson School Lane 27106  
Nora Baker 923-2110  
Take Silas Creek Parkway north to Robinwood Road exit. At top of ramp turn right. Go 8/10 of a mile from the Shattalon Drive intersection. Turn right onto Jefferson School Lane.

Kernersville Elementary (KE)  
512 W. Mountain St., Kernersville 27284  
Becky Carter 996-1080  
From Business I-40 east take N.C. 150 exit, turn left, continue on N.C. 150 (Main Street) to middle of town, turn left onto West Mountain Street. (Old Highway 421). The school is in fourth block on right. Office is in front building.

Kimberly Park Elem. (KP)  
1701 N. Cherry Street 27105  
Amber Baker 727-2116  
From Business I-40, take Cherry Street exit and follow Cherry north through downtown; turn right at light on 14th Street; turn left at stop sign on Old Cherry Street. Visitor parking is on Old Cherry adjacent to building (marked “Faculty Only”). Office: go to right around building to main entrance.

Kimmel Farm Elem. (KF)  
4672 Ebert Road 27127  
Gaye Weatherman 703-6760  
Take U.S. 52 south and exit at Clemmonsville Road. Turn right on Clemmonsville Road and travel 2 miles to Old Salisbury Road. Turn left on Old Salisbury Road, then right on Clemmonsville Road. Travel about 1 mile and take a left on Ebert Road. School will be on your right.

Konnoak Elementary (KO)  
3200 Renon Road 27127  
Jay Jones 771-4567  
Take U.S. 52 south; exit on Clemmons Road; turn right; turn right on Konnoak Drive; turn left on Harson Street. Office is on right of main entrance.
Latham Elementary (LA)
986 Hutton Street 27101
Vera Wright...............................727-2310
Take Business I-40 west, exit Peters Creek Parkway south, turn left (east) on Link Road beside Mr. Barbecue. Go two blocks to end of road; turn left (north) on Hutton Street. School is 0.6 mile on left. Park in lot below school and follow sign to office.

Lewisville Elementary (LE)
150 Lucy Lane, Lewisville 27023
Debbie Hampton ......................945-5355
Take U.S. 421 north to Lewisville exit (not Lewisville/Clemmons exit). At end of ramp, turn right, continue bearing to right. School is 0.7 mile on right. Office is inside main entrance on right.

Meadowlark Elementary (ME)
401 Meadowlark Drive 27106
Ann Aust ........................................924-3434
Take Silas Creek Parkway to Country Club Road. Turn right onto Country Club at top of ramp. Go several miles to Meadowlark Drive. Turn right onto Meadowlark and go about ½ mile. School is on the right.

Middle Fork Elementary (MO)
3125 Williston Road, Walkertown 27051
Don Hampton..............................748-4090
Take Business 40 east to U.S. 158/Reidsville Road exit. Go about two miles and turn left at fork in the road onto Old Belews Creek Road. Go about 1.5 miles. School is on the left at the corner of Williston Road and Old Belews Creek Road.

Mineral Springs Elementary (MSE)
4527 Ogburn Avenue 27105
Constance Hash..........................703-6788
Take U.S. 52 north to Akron Drive exit, go right to Ogburn Avenue; turn left. Go about 1 mile. First school on right; park in front. Office is second door on right.

Moore Magnet (MO)
451 Knollwood Street 27103
Amanda Wooten..........................727-2680
From Business I-40, take Knollwood Street exit; turn south (from west, turn right off ramp; from east, turn left off ramp). Cross Stratford Road (second light). School is half a block on left. Office is on right through front door on the Knollwood Street level; upstairs from parking lot behind school.

North Hills Elementary (NH)
340 Alspaugh Drive 27105
Karen Morning-Cain..........................661-4940
From Reynolda Road, take Polo Road east to Indiana Avenue. Turn right and then left almost immediately on Alspaugh Drive. School is on the left. Or from U.S. 52 north, take the Akron Drive exit, turn left onto Akron, then right onto Indiana Avenue. Go about 1½ miles to Alspaugh Drive.

Old Richmond Elementary (OR)
6315 Tobacocville Road, Tobacocville 27050
Kathryn Fairiss..........................924-2451
Take Reynolda Road north past Old Town Shopping Center. Continue four miles from intersection of Reynolda and Shattalon Drive. Turn right onto Tobacocville Road; school is ½ mile on left. Office is inside front entrance.

Old Town Elementary (OT)
3930 Reynolda Road 27106
Angie Coplin..............................924-2915
Take Reynolda Road north past Old Town Shopping Center to Shattalon Drive. The school is on left. Office is in front lobby. Or from U.S. 52 north, take University Parkway south exit; go about ½ mile, turn right onto Shattalon Drive; go 5 miles west on Shattalon through intersection of Shattalon and Reynolda Road. School is on left.

Petree Elementary (PE)
3815 Old Greensboro Road 27101
Sheila Burlock............................748-3454
From Business I-40, take U.S. 158 exit (Reidsville Road). Go to first light and turn left onto Old Greensboro Road. School is about ½ mile on right.

Piney Grove Elementary (PG)
1500 Piney Grove Rd., Kernersville 27284
Sandy Sikes...............................993-0372
From Business I-40 east, exit U.S. 158 north, turn right on Vance Road (about ½ mile beyond intersection of N.C. 66 & U.S. 158). Continue on Vance to stop sign, turn left on Piney Grove Road. School is ½ mile on right.

Rural Hall Elementary (RH)
275 College Street, Rural Hall 27045
Rusty Hall ....................................969-9376
Take U.S. 52 north to Highway 65 (Rural Hall-Bethania) exit. Turn right on N.C. 65 toward Rural Hall. Go about ½ mile to light; continue straight one block beyond light; turn right on College Street. Enter through glass doors; office is straight ahead.

Sedge Garden Elementary (SG)
475 Sedge Garden Rd., Kernersville 27284
Ramona Warren..........................771-4545
From Business I-40 take Linville Road exit. Turn left, go to light at U.S. 150/ Kornersville Road. Turn left and go to Sedge Garden Road. Turn left, school is short distance on right. Office is in new building; enter by second driveway off Sedge Garden Road.

Sherwood Forest Elementary (SH)
1055 Yorkshire Road 27106
Dan Gallimore.............................774-4646
Take Silas Creek Parkway north, turn left onto Yorkshire Road at first light north of Business I-40; school is on right. Office is on right as you enter.

South Fork Elementary (SF)
4332 Country Club Road 27104
Tricia Spencer..........................774-4664
From I-40 Business, take Silas Creek Parkway north; exit at Country Club Road. Turn right onto Country Club; school is ½ mile on left. Office is on left as you enter.

Southwest Elementary (SW)
1631 Southwest Sch. Dr., Clemmons 27012
Mike Hayes...............................712-4422
Take U.S. 421 north to Lewisville/Clemmons exit, turn left (Lewisville-Clemmons Road), go about ½ mile, turn left on Holder Road, then right on Southwest School Road. Go past bus parking lot and gym to walkway to side door; office is to left inside.

Speas Elementary (SP)
2000 W. Polo Road 27106
Kent Reichert.............................774-4699
Take Reynolda Road north, turn left on Polo Road, stay left at fork; school is about ¼ mile on left. Enter by covered walkway to front door; office is on right.

The Special Children’s School (SC)
4505 Shattalon Drive, 27106
Susan Frye.................................924-9309
Take Reynolda Road north to Yadkinville Road. Turn left on Yadkinville, then right on Shattalon Drive. School is on the right.

Union Cross Elementary (UC)
4300 High Point Road, Kernersville 27284
Vicki Stevens..............................769-9031
Take U.S. 511 east to Union Cross Road, turn left off ramp to High Point Road (Old 311), turn right and right again into parking lot. Office is nearest door from parking lot.

Vienna Elementary (VI)
1975 Chickasha Road, Pfafftown 27040
Patrick Mitze..............................945-5163
Take Silas Creek Parkway north to Robinhood Road exit and turn right at top of ramp. Go to Chickasha Road, turn right on Chickasha, school is about one mile on right. Office is inside front door on Chickasha.

Walkertown Elementary (WE)
2971 Main Street, Walkertown 27051
Neil Raymer...............................595-2311
From Business I-40 east, exit U.S. 158 east (Walkertown). Turn left at N.C. 66. Go to second light, turn right on Main Street. School is one block on right. Office is first door on right. Or from Business I-40 West, exit at Linville Road, turn left. Go to U.S. 158, turn left at second light (N.C. 66). Proceed as above.

Ward Elementary (WF)
3775 Fraternity Church Road 27127
Wendy Johnson............................774-4676
From the Stratford Road/Hanes Mall Boulevard intersection, take Stratford Road (U.S. 158) south toward Clemmons. Go 3.2 miles. Turn left on Fraternity Church Road. School entry is ahead at the intersection with Hope Church Road. Ward is in front.

Whitaker Elementary (WH)
2600 Buena Vista Road 27104
Brenda Herman..........................703-6740
Take Business I-40, to Knollwood Street exit, turn left from west, right from east on Knollwood to Country Club, turn left. Turn right at light onto Westview Drive, go two blocks and turn right to Forest Drive, then left on Dartmouth Road. School faces Dartmouth; office is at corner of Buena Vista and Dartmouth.
**Middle Schools**

- **Clemmons Middle (CM)**
  - 3785 Fraternity Church Road 27127
  - Sandra Hunter …………………..774-4677
  - *From the Stratford Road/Hanes Mall Boulevard intersection, take Stratford Road (U.S. 158) south toward Clemmons. Go 3.2 miles; turn left on Fraternity Church Road. School entry is ahead at the intersection with Hope Church Road.*

- **East Forsyth Middle (EFM)**
  - 810 Bagley Drive, Kernersville 27284
  - Dossie Poteat………………….703-6765
  - *Take Business I-40 east to Linville Road exit. Turn right on Linville Road and go to light. Turn right onto West Mountain Street. Go about three miles; turn left onto Bagley Drive. East Middle is approximately 1/4 mile on left.*

- **Flat Rock Middle (FR)**
  - 4648 Ebert Road 27127
  - Becky Hodges …………………..703-6762
  - *Take U.S. 52 south and exit at Clemmons Village Road. Turn right on Clemmons Village Road and travel 2 miles to Old Salisbury Road. Turn left on Old Salisbury Road, then right on Clemmons Village Road. Travel about 1 mile and take a left on Ebert Road. School will be on your right.*

- **Griffith Academy (GH)**
  - 1401 W. Clemmons Road 27127
  - William Wynn …………………..711-4580
  - *Take Peters Creek Parkway south to Clemmons Village Road exit, turn right. School is on right beyond Griffith Elementary. Office is on west end of main building.*

- **Hanes/Lowrance Middle (HL)**
  - 2900 Indiana Avenue 27105
  - Joe Childers (Hanes) ………….727-2252
  - *Take U.S. 52 north, exit at 25th/28th Street ramp, go to stop sign, turn left on Cleveland Avenue. After railroad underpass, take fork to right on Indiana Avenue. School is on left. Enter through double glass doors.*

- **Hill Middle (HI)**
  - 2200 Tryon Street 27107
  - Becky Hodges …………………..771-4515
  - *Take I-40 east; exit at Clemmons Village Road and turn left. Follow Clemmons Village Road to Sprague Street; turn right on Sprague; go past recreation center to top of hill; turn right on Pleasant Street. School is behind Family Mart Store. Office is immediately on right inside front entrance.*

- **Jefferson Middle (JM)**
  - 3500 Sally Kirk Road 27106
  - Frank Martin …………………….774-4630
  - *Take Silas Creek Parkway north to Robinhood Road exit. At top of ramp turn right. At sixth light turn left on Normandale Road and bear left onto Sally Kirk Road. Office is on right of front entrance.*

- **Kennedy Learning Center (KN)**
  - Gateway Prep, LEAP, Millennium and ESL academies
  - 1000 N. Highland Avenue 27101
  - Bertha Caldwell …………………727-2085
  - *Take U.S. 52 north; exit at Martin Luther King Jr. Drive, turn right. Turn left on Highland Avenue; school is on left. Park in lot to right of school. Office is inside on right.*

- **Kernersville Middle (KM)**
  - 110 Brown Road Kernersville 27284
  - Debbie Brooks ……………………996-5566
  - *From Business I-40 east, exit at S. Main Street. Turn left at top of ramp, pass two stoplights, then bear left onto S. Cherry Street. Go to the third stoplight and turn left onto Piney Grove Road. Turn left onto Brown Road from Piney Grove to enter the school. From Business I-40 west, exit at N.C. 66. Go to the third stoplight and turn right onto Cherry Street. At the first stoplight, turn left onto Piney Grove Road. Turn left onto Brown Road from Piney Grove to enter the school.*

- **Meadowlark Middle (MM)**
  - 301 Meadowlark Dr. 27106
  - Charles McAninch ………………922-1730
  - *Take Silas Creek Parkway to Country Club Road. Turn right onto Country Club at top of ramp. Go several miles to Meadowlark Drive. Turn right onto Meadowlark and go about 1/2 mile. School is on the right.*

- **Mineral Springs Middle (MSM)**
  - 4559 Ogburn Avenue 27105
  - Randy Fulton ……………………703-6733
  - *Take U.S. 52 north to Akron Drive exit, go right to Ogburn Avenue, turn left. About one mile. School is on right, corner of Ogburn and Motor Road. Office is in front entrance, down main hall on left.*

- **Northwest Middle (NW)**
  - 5501 Murray Road 27106
  - Sharon Richardson ……………..924-5126
  - *Take Reynolds Road to Shattalon Drive (in front of Old Town Elementary). Turn right on Shattalon, go to second light (Murray Road), turn left. The school is about 1/2 miles on right. Office is in front of building. Or take U.S. 52 north to Bethania-Rural Hall Road exit. Turn left, go to Murray Road, turn left. School is about 1 mile on left.*

- **Paisley Middle (PA)**
  - 1400 Grant Street 27105
  - Gary Cone …………………………727-2775
  - *From Business I-40, exit at Cherry Street, go north through downtown. (Cherry Street becomes University Parkway.) Turn left at light at bottom of hill on Northwest Boulevard. Turn right at next light on Thurmood Street. Turn left on Gillette Street and left again on Grant Street. Office is on left inside Grant Street entrance.*

- **Philo Middle (PH)**
  - 410 Haverhill Street 27127
  - Mark Hairston ……………………771-4570
  - *Take Silas Creek Parkway south to Parkway Plaza Shopping Center. Turn right on Buchanan Street. Left on Cloister Drive and right on Koonoock Street. Turn right at light on Haverhill Street and go to parking lot at end of Haverhill. Take covered walkway leading into building. Office is on right.*

- **Southeast Middle (SE)**
  - 1200 Old Salem Road Kernersville 27284
  - Debbie Blanton-Warren ……….996-5848
  - *From I-40 bypass, exit north onto Union Cross Road. Continue north on Union Cross for about one mile to Old Salem Road and turn right. School is on the right after crossing back over I-40 bypass.*

- **Walkertown Middle (UMI)**
  - 3175 Ruxton Drive, Walkertown 27051
  - Piper Hendrix ……………………595-2161
  - *Take Business I-40 east to U.S. 158 (Reidsville Road) exit. Follow Reidsville Road to light at intersection of Highway 66. Turn left and go about 1/2 mile to first light (Darwood Road), turn right and then right on Ruxton Drive. Enter lobby, go through double doors on right; office is first door on right.*

- **Wiley Middle (WI)**
  - 1400 Northwest Boulevard 27104
  - Harold Smith, interim ………….727-2378
  - *Take Business I-40 exit at Cloverdale Avenue. Turn left off ramp, go through light at First Street to end of Cloverdale, turn left on Hawthorne Road. Go to second traffic light and turn right onto Northwest Boulevard; school is on right. Follow signs to front of building (fac ing Hanes Park). Office is through double doors and to the left.*

- **Winston-Salem Preparatory Academy (WSP)**
  - 1215 N. Cameron Avenue 27101
  - Richard Watts ……………………703-6732
  - *Exit from Business I-40 onto U.S. 311 north. Follow U.S. 311 (turn right at bottom of hill) about one mile to Cameron Avenue. (A traffic island divides U.S. 311 just before Cameron.) Turn left, go about four blocks; school is on right between 12th and 14th streets. Office is on main floor in center of building.*

- **Atkins High (SA)**
  - 3605 Old Greensboro Road 27101
  - Jeff Parris, COO …………………..703-6754
  - *Spencer Hardy, School of Biotechnology
  - Rodney Bass, School of Computer Tech
  - Doug Gerringer, School of Pre-Engineering
  - Spencer Hardy, School of Biotechnology
  - Rodney Bass, School of Computer Tech
  - Doug Gerringer, School of Pre-Engineering
  - Jeff Parris, COO …………………..703-6754
  - *Atkins High School (SA) is located on Old Greensboro Road. School is about 1/3 mile on right, next to Petree Elementary.*
Career Center (CC)
1615 Miller Street 27103
Dennis Moser .......................................................... 727-8181
Take Silas Creek Parkway south to Miller Street, turn right. Go to stop sign at bottom of hill, turn left, then first right and right again to front of building. Enter through main doors; office is on right through double doors on right of lobby.
Or take I-40 to Peters Creek Parkway exit. Turn left at top of ramp, then left on Silas Creek Parkway. Go to Miller Street (just past Forsyth Tech), turn left. Follow directions as above.

Carter High (CUH)
& Instructional Materials Development Center
2700 South Main Street 27127
Donna Horton.......................................................... 727-2987
From U.S. 52 take Akron Drive exit. From north, turn left on Akron; from south turn right. At third light, turn left onto Liberty Street. Bear right at fork onto Lansing Drive, go to stop sign, turn right on Carver School Road. School is 1.1 mile on left. Office is to left of lobby in main entrance.

Carver High (CV)
3545 Carver School Road 27105
Nathaniel Barber ..................................................... 727-4590
Take Silas Creek Parkway east, turn right at light on South Main Street. School is one block on right. Office is on left at main entrance; visitors’ parking is in front.
Or from I-40 West, take South Main Street exit, turn right at the right onto Silas Creek Parkway, then as above.

Early College of Forsyth (EC)
Ardmore Building, Forsyth Technical Community College, 2100 Silas Creek Parkway 27103
Fran Cook ............................................................... 727-3290
Take I-40 to Peters Creek Parkway exit (Exit 192). Turn left at the light onto Peters Creek Parkway. Turn left onto Silas Creek Parkway. Turn left onto Miller Street; Ardmore Building is first building on the left.

East Forsyth High (EF)
2500 W. Mountain Street Kernersville 27284
Patricia Gainey .......................................................... 703-6735
Take Business I-40 east to Linville Road exit, turn right and cross over Business I-40; turn right at light on West Mountain Street; school is one mile on right. Go down covered walkway to the courtyard. Enter building on the left; office is on the left.

Forsyth Middle College (MC)
Sharon Abercrombie ............................................... 734-7437
Located on the main campus of Forsyth Technical Community College.

Glenn High (GL)
1600 Union Cross Rd., Kernersville 27284
Brad Craddock .......................................................... 771-4500
Take I-40 east to Union Cross Road exit, turn right. The school is about ½ mile on right.

Griffith Academy (GH)
1401 W. Clemonsville Road 27127
William Wynn .......................................................... 727-4580
Take Peters Creek Parkway south to Clemonsville Road exit, turn right. School is on right beyond Griffith Elementary. Office is on west end of main building.

Jacket Academy at Carver High
3545 Carver School Road, 27105
Nicole Piggott .......................................................... 727-2772
Please see directions to Carver High.

Mount Tabor High (MT)
342 Petree Road 27106
Ed Weiss ................................................................. 703-6700
Take Silas Creek Parkway north; take Robinhood Road exit, turn right. Take Robinhood to Peachaven Road, turn right. Cross Polo Road, then Peachaven becomes Petree Road. Take the second entrance on the left. From the parking lot, walk down the right side of the building to the entrance. Office is down the hall to the left.

North Forsyth High (NF)
5705 Shattalon Drive 27105
David Burleson ....................................................... 661-4880
Take University Parkway north, turn left on Shattalon Drive. Go about one block; entrance to school is on right. Office is at front. Use entrance doors on right, main office is on right. Or from U.S. 52 north, exit University Parkway south, turn left on Shattalon Drive, etc.

Parkland High (PK)
1600 Brewer Road 27127
Tim Lee ................................................................. 771-4700
From I-40, take Peters Creek Parkway exit. Turn right on Peters Creek Parkway south to Brewer Road, turn left. School is on left. Office is on right in main entrance facing Brewer Road.

Reagan High (RR)
3750 Transou Road, Pfafftown 27040
Stan Elrod ............................................................... 703-6776
Take Reynolda Road to a slight left on Yadk inville Road. Go about 2.5 miles to Transou Road and turn right. Drive about 1 mile; the school will be on the right.

Reynolds High (RE)
301 N. Hawthorne Road 27104
Art Paschal .............................................................. 727-2061
From Business I-40, exit at Cloverdale Ave nue. Turn left at bottom of ramp. Go through light at First Street to end of Cloverdale, turn left on Hawthorne Road. Go through second traffic light, take railroad trestle, then bear right. School will be on right. Go through lobby, turn right at hallway; office is first door on right. Main office is on first floor of main building.

West Forsyth High (WF)
1735 Lewisville-Clemmons Rd., Clemmons 27012
Kurt Telford ............................................................ 712-4400
Take U.S. 421 west to Clemmons exit. Turn left; school is about 1 mile on left. Office is in front of building, third door on right as you enter.
Or take I-40 to Clemons exit, turn right on Lewisville-Clemmons Road, school is about 2 miles on right.

Winston-Salem Preparatory Academy (WSP)
1215 N. Cameron Avenue 27101
Richard Watts, principal ............................................ 703-6732
Exit from Business I-40 onto U.S. 311 north. Follow U.S. 311 (turn right at bottom of hill) about one mile to Cameron Avenue. (A traffic island divides U.S. 311 just before Cameron.) Turn left, go about four blocks; school is on right between 12th and 14th streets. Office is on main floor in center of building.

Other Buildings
Administrative Offices (AD)
1605 Miller Street 27103 ............................................ 727-2816
Donald L. Martin, Jr., Superintendent
Take Silas Creek Parkway south to Miller Street, turn right at stop light at bottom of hill, turn left, then first right and right again to front of building.
Or take I-40 to Peters Creek Parkway exit. Turn left at top of ramp, then left on Silas Creek Parkway. Go to Miller Street (just past Forsyth Tech), turn left, follow directions above.

Child Nutrition (CH)
2266 Marble St. 27107 ............................................. 771-4526
Take I-40 east to Clemmons-Thomasville Road (N.C. 109 south) exit, turn left at light (East Clemmons Road), go to Sprague Street, turn right. Building is on corner of Sprague and Marble streets.

Idlewild Distribution Warehouse (IU)
4307 Idlewild Industrial Drive ..................................... 748-4044
Take U.S. 52 north, exit at Patterson Avenue. Turn right off the exit onto Patterson, then turn right onto Kapp Street. Turn left on Idlewild Industrial Drive.
From U.S. 52 south, take the Patterson Avenue exit and turn left onto Patterson. From there, follow the directions above.

Maintenance & Transportation (MA)
(Local Garage and Activity Buses)
4897 Lansing Drive 27105 ......................................... 661-4999
Take U.S. 52 north, to Airport/Liberty Street exit, go past airport, bear right on Lansing Drive, go three blocks to location on right.

State Bus Garage (BU)
4150 Carver Rd. 27105 .............................................. 661-4992
Take U.S. 52 north, exit right onto Liberty Street. Go past airport, bear right on Lansing Drive, go to sign, right again on Carver School Road. Garage is three blocks on right. Transportation trailer and bus staging area: enter on Lansing Drive just before maintenance area on right.
School opening
The first day of the 2009-10 school year is Tuesday, Aug. 25.
Information about individual school schedules and bus routes may be obtained from the principal’s office.
School opening and closing schedules require variation in teachers’ work hours and principals’ office hours. The guidelines may be adjusted to meet individual school requirements.
1. Open houses will be held on different days according to grade levels.
   • Elementary schools – 5:30 p.m. to 7:30 p.m. on Wednesday, Aug. 19.
   • High schools – 6:30 p.m. to 8:30 p.m. on Thursday, Aug. 20.
   • Grade 6 – 5:30 p.m. to 7:30 p.m. on Thursday, Aug. 20.
   • Grades 7 and 8 – 5:30 p.m. to 7:30 p.m. on Tuesday, Aug. 18.
2. On the first student day, the teacher workday will be adjusted to accommodate the school day for students.
3. The teacher workday is seven hours and 45 minutes. The standard work week for teachers is 38 hours and 45 minutes. Each school may adopt a schedule permitting teachers to work fewer hours, but no less than seven, on some days and more hours on others for meetings, staff development or other responsibilities. To allow for planning time, students should not arrive on campus more than 30 minutes before the day begins and should leave within 15 minutes of the end of the school day.
4. Teacher assistants and other classified employees will work an eight-hour day. Teacher assistants who supervise lunch will receive credit for that time toward the eight-hour day.
5. Assistants and other classified employees who do not supervise students during lunch will work an eight-hour day with time for lunch.
6. Beginning the first student day, school offices should open between 7 a.m. and 7:45 a.m. and close between 3:30 p.m. and 4:15 p.m. School offices should be open at least 8 1/2 hours on work days.

Professional days
The 14 professional days in each calendar are marked Rc or Rs.
Days designated Rc are reserved for Central Office. They are set aside for open houses, parent/teacher conferences, systemwide, level or subject area workshops, or other activities. Teachers are required to participate in activities designated for them.
Days designated Rs are reserved for schools, and set aside for school-based activities. Teachers are required to participate in activities designated for them on those days.
Attendance by all staff may not be required on some Rs or Rc days. Check with your principal.
Rs and Rc days are indicated on the calendars on the back covers.

Staff calendar
 Rc: Reserved for Central Office
 Aug. 18 (high schools); Aug. 19 (middle schools); Aug. 20 (elem. schools); Aug. 21; Oct. 30; Feb. 15; March 30
 Rs: Reserved for Schools
 Aug. 17; Aug. 18 (elem. and middle schools); Aug. 19 (elem. and high schools); Aug. 20 (middle and high schools); June 10; June 11
 Rsv: Reserved for school vote
 (Reserved school day unless school votes for professional development)
 Aug. 24; Oct. 29; Jan. 25; March 29; June 9

Opening and closing times
The school day for students is six hours and 30 minutes for elementary schools; and six hours and 45 minutes for middle and high schools.

Elementary Schools
Schools in the eight elementary zones are on staggered schedules, with starting times ranging from 7:55 a.m. to 8:45 a.m., and ending times ranging from 2:25 p.m. to 3:15 p.m.
Specific opening and closing times for elementary schools are available on the school system's Web site.

Middle Schools
Middle schools operate from 7:15 a.m. to 2 p.m. The exceptions are as follows:
Hanes, Hill, Lowrance, Paisley and Philo: 7:55 a.m. to 2:40 p.m.
Mineral Springs and Winston-Salem Preparatory Academy: 8:20 a.m. to 3:05 p.m.
Flat Rock: 8:15 a.m. to 3 p.m.

High Schools
High schools operate from 8:55 a.m. to 3:40 p.m. The exceptions are as follows:
Career Center first period begins at 8:10 a.m.

End of quarters
Here are the end of quarters for schools:
Wednesday, Oct. 28 – End of first quarter
Friday, Jan. 22 – End of second quarter
Friday, March 26 – End of third quarter
Friday, June 8 – End of fourth quarter

Report card dates
Report cards should be sent out as quickly as possible at the end of each quarter; high school report cards take longer to finish. Reporting dates for the first three quarters will not be changed as a result of school being closed for emergencies unless unusual circumstances arise.
Elementary schools:
1st quarter: the week of Nov. 9-13; 2nd quarter: the week of Feb. 1-5
3rd quarter: the week of April 12-16; 4th quarter: will be mailed within a week after the last day of the school year.
Middle schools will send home report cards as soon as possible after each quarter.
High school schedule:
High school report cards are sent home within two weeks of the end of each grading period.
Graduation ceremonies likely will be held June 11-13, 2010.

Testing schedule
State specifications affect the scheduling of all state tests. If bad weather causes our schools to use scheduled makeup days, the schedule of end-of-year tests may be changed to comply with state specifications.
An asterisk marks tests required for the state ABCs of Public Education.
For more information, please call the Division of Accountability Services at 727-2964.
End-of-grade tests will be given May 17-21. Other test dates are as listed.
Tests for each grade:

Second Grade
COGAT: Nov. 18-20
ITBS: Nov. 4-6

Third Grade
N.C. End-of-Grade Tests*

Fourth Grade
N.C. End-of-Grade Tests*

Fifth Grade
N.C. End-of-Grade Tests*

Sixth Grade
N.C. End-of-Grade Tests*

Seventh Grade
N.C. End-of-Grade Tests*

Eighth Grade
N.C. End-of-Grade Tests*

6th-12th Grades
N.C. Computer Skills Tests: Fall 2009, Spring 2010

Ninth-12th Grades
N.C. End-of-Course Tests*: Jan. 15-22, May 28 - June 8 at all schools

10th Grade
N.C. Writing Assessment* - March 9

Language Proficiency Test
WAPT upon entry; ACCESS - Spring 2010

Parent-Teacher Association

The school system supports parent and citizen groups dedicated to the improvement of public education. We are fortunate to have a well organized and active PTA in this community, and we encourage the organization and support of a PTA or comparable group in every school.

The PTA movement in this country is based on five major objectives:
1. To promote the welfare of children and youth in home, school, community and place of worship.
2. To raise the standards of life.
3. To secure adequate laws for the care and protection of children and youth.
4. To bring into closer relation the home and the school, that parents and teachers may cooperate intelligently in the education of children and youth.
5. To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social and spiritual education.

Aleta Bitting (682-5903) is the president of the Winston-Salem PTA Council for 2009-10.

The fall dinner meeting to recognize teachers of the year will be held at 6:30 p.m. on Nov. 12 at the Village Inn in Clemmons.

The reception for Reflections winners will be held at 6:30 p.m. on March 4. The location will be determined.

The spring dinner recognizing PTA presidents, students and volunteers will be held at 6:30 p.m. on May 6 at the Village Inn in Clemmons.

The Board of Education is elected

The Board of Education is composed of nine members elected in 2006 to four-year terms.

The county is divided into two districts, with two members elected from District 1, four members elected from District 2, and three at-large.

Members receive compensation equal to one-half the amount paid to the county commissioners.

The board acts only when meeting in official session. A quorum of five members is necessary for the board to act. A majority of the members present and voting is required for a motion to pass. No one acts in the name of the board unless authorized by the board to do so.

The superintendent is appointed

Superintendent Don Martin was appointed by the board in 1994 and administers the school system in accordance with board policy and state law. He manages the budget, supervises staff members and students, and makes recommendations about the operation of the school system.

The board usually meets two times each month

The board holds an action and briefing session on the second Tuesday of each month and an action session on the fourth Tuesday. Action sessions begin at 6 p.m. in the auditorium on the third floor of the Administrative Center, 1605 Miller Street. All meetings are open to the public except when the board is in closed session. Action sessions are televised on Cable 2, the school system’s education channel.

The agenda is set before each meeting by the superintendent in consultation with the board chairman. The board may by majority vote include an item on the agenda of the next meeting or, by a two-thirds vote, add an item to the agenda of the current meeting. An outline of key issues is posted on the school system’s Web site and Cable 2 before each meeting. Inside Info, the employee newsletter, also reports on board action.

You are invited to participate

The public is invited to participate in board meetings. An agenda or “board book” will be at the media table in the back of the auditorium. The board book also is available online before each meeting.

To speak to the board, please register at the media table. Comments on agenda items are heard during the “Public Comments on Agenda Items” portion of the meeting. People who wish to speak on agenda items must sign up by 6 p.m.

Other comments are heard during the “Meeting Open to the Public” segment of the evening. Speakers may sign up to speak during that time period at any point during the meeting.

Please limit your remarks to three minutes. The board recorder will time each speaker.

Although the board will listen to your concerns about individual school problems, it recommends first working with teachers and principals, who can resolve most problems. If you believe that a law, policy or rule has been violated, you should use the grievance procedure established by the board. Matters that cannot be resolved at the school level should be taken to the appropriate assistant superintendent, then to the superintendent before approaching the board.


**Board of Education**

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**Teachers’ Advisory Council**

The council provides an opportunity for administrators and teachers to discuss critical educational issues and systemwide concerns. No later than September, each school faculty elects one representative and one alternate to the Teachers’ Advisory Council. These representatives must have three years of teaching experience, with at least one in their present schools.

**Systemwide TAC**

Problems, questions and suggestions of systemwide concern that need immediate attention may be brought before the council in written form. Items that have systemwide implication, yet are of interest to an individual school, should be submitted in writing for a written response. Questions or concerns must be submitted in the issue bin and bear the signature of the TAC representative for the school they represent.

Every school’s TAC representative should keep the faculty informed about the business of the council.

The TAC meeting schedule for the 2009-10 school year is as follows:
- Wednesday, Oct. 21, 2009 at 7:30 a.m.
- Wednesday, Dec. 16, 2009 at noon
- Wednesday, Feb. 17, 2010 at 7:45 a.m.
- Wednesday, April 21, 2010 at noon

All meetings are held in Room 169 of the Administrative Center. The TAC’s executive committee meets one week prior to develop the agenda. Each of these meetings is scheduled for 3:45 p.m. and is held in the superintendent’s conference room. Meeting dates are October 14, December 9, February 10 and April 14.

The contact for TAC is Panthea Briles (727-2913).

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**Forsyth County Association of Educators (FCAE)**

FCAE is an affiliate of the N.C. Association of Educators and the National Education Association. Membership is open to all employees with direct payment and payroll deduction options for dues.

Representatives from each school or division meet at 4 p.m. on the second Wednesday of each month.

President Tripp Jeffers can be reached at the FCAE office at 1399 Ashleybrook Lane, Suite 130, Winston-Salem, 27103 (794-3123).

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**Forsyth Federation of Teachers**

The Forsyth Federation of Teachers is the local affiliate of the North Carolina Federation of Teachers and the American Federation of Teachers (AFT). It represents teachers and paraprofessional staff and promotes educational enhancement.

Contact Ellen Hefner (632-0918).

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**Winston-Salem/Forsyth County Retired School Personnel**

RSP is a unit of North Carolina Retired Personnel, an organization which is dedicated to providing retirement with dignity, promoting quality public education, and advocating for the rights of retired and active school personnel.

Contact Reba Smith (784-9615).
International Reading Association
IRA is dedicated to improving reading instruction and promoting lifetime reading habits. The organization responds to changing times while striving toward a common goal, excellence through literacy.
Contact Sandy Southern at Clemmons Elementary (712-4444).

WS/FC Association for Childhood Education International
"ACE" promotes interest in children from early childhood to adolescence, including all aspects of a child’s development – physical, mental, emotional and social.
Membership is open to parents, educators and others interested in children. Contact Sandy Bryant (725-1651).

WS/FC Association of Educational Office Professionals
The Winston-Salem/Forsyth County AEOP works to improve the quality of service rendered to the educational system for students, educators and the community. Membership is open to all clerical personnel. Contact Vicki Lee, membership chair (748-4079), or Tamara Taylor, president (727-8080).

NC Public School Maintenance Association
The association provides superior standards operating and maintaining school buildings and grounds and promotes high standards of professionalism among members.
Contact President Jerod Davis, Randolph County (336-318-6055), or Vice President Buster Crabtree, Orange County, (919-732-4581).

Bus Drivers’ Association
The association promotes safe, timely transportation of students and supports the betterment of schools and the general welfare of school bus drivers.
Contact President Gene Nail (765-2674).

North Carolina Pupil Transportation Association
The association works for the professional improvement of its members and to incorporate higher standards in operating and maintaining school transportation.
Membership is open to all employees of the county school bus garages and SDPI transportation personnel.
Contact Binford Sloan, president (252-462-2480).

Forsyth Principals’ Association
FPA is open to all WS/FCS principals. The organization works for the welfare of school children, to improve the educational opportunities for all, and to strengthen principals and their roles.
Contact Brad Craddock at Glenn High (771-4500).

Forsyth Assistant Principals’ Association (FAPA)
FAPA is open to assistant principals. It fosters professional support and development.
Contact Karen Cole at Southeast Middle (996-5848).

North Carolina Association of School Administrators (NCASA)
NCASA is open to all central office administrators, including superintendents, associate and assistant superintendents, supervisors and directors. It provides leadership for the improvement of education and promotes public interest in schools.
Contact Bill McNeal, executive director (919-828-1426).

Forsyth Chapter of Professional Educators of North Carolina
The Forsyth Chapter of Professional Educators of North Carolina is an affiliate of PENC. Providing commitment, support and representation, PENC is a unified organization with professional standards of federal, state and local governing bodies appropriate to their position of employment.

Policy 4116.10: Employee Conduct
The Board of Education believes all employees should adhere to certain basic standards of professional conduct. Teachers, school administrators and all other employees shall adhere to the standards of professional conduct contained in Policy 4116.10, Standards of Professional Conduct. Failure to follow the standards in this policy shall subject the teacher or other employee to investigation and possible disciplinary, including license suspension or revocation. The rules governing suspension, demotion and dismissal are laid out in Policy 4116.11: Employee Conduct. Policy 4116.11 is available on the school system’s Web site or can be requested from the Marketing and Communications Department or Human Resources.

Excerpts from Policy 4116.11: Employee Conduct
• Teachers, school administrators and all other employees shall practice the professional standards of federal, state and local governing bodies appropriate to their position of employment.
• Employees shall serve as positive role models at all times for students, parents, and the community.
• Employees shall not engage in conduct involving dishonesty, fraud, deceit, or misrepresentation in the performance of professional duties.
• Employees shall not solicit current students or parents of students to purchase equipment, supplies, or services from the teacher or other employee in a private remunerative capacity.
• Employees, volunteers and independent contractors shall treat all students with respect. Such persons shall not commit any abusive act or sexual exploitation with, to, or in the presence of a student, whether or not that student is or has been under the care or supervision of that teacher or employee.
• Employees shall not create, maintain or knowingly appear on any pornographic Web site in an obscene, immoral, indecent, naked, lewd, lascivious and/or pornographic manner. Employees shall not solicit, via the Internet or other electronic means, participants for obscene, immoral, indecent, pornographic, vulgar and/or sexually offensive acts. Employees are required to adhere to the standards for Internet use contained within Board Policy and AR 6161.1.
• Employees, volunteers and independent contractors with access to confidential student records shall keep in confidence personally identifiable information regarding students or their family members that has
been obtained in the course of professional service, unless disclosure is required or permitted by law or professional standards, or is necessary for the personal safety of the student or others.

- Employees shall not willfully or maliciously violate the constitutional or civil rights of a student, parent/guardian, or colleague.

- Employees shall make any and all reports required by Chapter 115C of the North Carolina General Statutes, if any, by WS/FCS, or by their principal or supervisor.

- Employees and volunteers shall not be under the influence of, possess, use, or consume on school premises or at a school-sponsored activity, a controlled substance as defined by the North Carolina Controlled Substances Act, Chapter 90 of the North Carolina General Statutes, without a prescription authorizing such use; be under the influence of, possess, use, or consume an alcoholic beverage or a controlled substance on school premises or at a school-sponsored activity involving students; or sell, distribute, or otherwise furnish to, or make any action or omission implicitly condoning or allowing consumption or use of alcohol or a controlled substance by any student, except as indicated in the professional duties of administering legally prescribed medications in accordance with Board Policy 5141, N.C.G.S. § 115C-307, and/or N.C.G.S. § 115C-375.2.

- Employees shall not commit any act referred to in N.C.G.S. § 115C-332 and/or any felony under the laws of the United States or of any state.

- Employees are required to report any criminal arrests, charges, convictions, guilty pleas, pleas of no contest, prayers for judgment continued or deferred prosecutions to their supervisor within five calendar days.

- Employees are not required to report minor traffic offenses unless the employee has a job responsibility to drive a school bus or motor vehicle owned by the school system, the charge is a felony, or the charge involves driving under the influence of alcohol or drugs.

- Failure to report an arrest, charge, conviction, guilty plea, plea of no contest, prayer for judgment continued or deferred prosecution to their supervisor within five calendar days may result in discipline sanction, up to suspension without pay. If a criminal history or background check or another verified source shows an employee failed to disclose a criminal charge or disposition, the employee may be dismissed from employment.

- Employees shall not misuse public funds or property, funds of a school-related organization, or a colleague’s funds. Teachers and other employees shall account for funds collected from students, colleagues, or parents/guardians. Teachers and employees shall not submit fraudulent requests for reimbursement, expenses, or pay.

- Employees shall not perform any act as an employee in a position for which licensure is required by the rules of the State Board of Education or by Chapter 115C of the North Carolina General Statutes, or by any other law or provision during any period in which the teacher’s, school administrator’s or other employee’s license has been suspended or revoked.

- Employees shall not directly or indirectly use or threaten to use any official authority or influence in any manner that tends to discourage, restrain, interfere with, coerce, or discriminate against any subordinate or any licensee who in good faith reports, discloses, divulges, or otherwise brings to the attention of the Board of Education and/or the State Board of Education, or any other public agency authorized to take remedial action, any facts or information relative to actual or suspected violation of any law regulating the duties of persons serving in the public school system, including but not limited to these rules.
Excerpts from the

Code of Ethics for N.C. Educators

The responsibility to teach, the freedom to learn and the guarantee of equal opportunity for all are essential to the achievement of these principles. The professional educator acknowledges the worth and dignity of every person and demonstrates the pursuit of truth and devotion to excellence, acquires knowledge, and nurtures democratic citizenship. The educator exemplifies a commitment to the teaching and learning processes with accountability to the students, maintains professional growth, exercises professional judgment, and personifies integrity. The educator strives to maintain the respect and confidence of colleagues, students, parents and legal guardians, and the community, and to serve as an appropriate role model.

I. Commitment to the Student

A. Protects students from conditions within the educator’s control that circumvent learning or are detrimental to the health and safety of students.

B. Maintains an appropriate relationship with students in all settings; does not encourage, solicit, or engage in a sexual or romantic relationship with students, nor touch a student in an inappropriate way for personal gratification, with intent to harm, or out of anger.

C. Evaluates students and assigns grades based upon the students’ demonstrated competencies and performance.

D. Disciplines students justly and fairly and does not deliberately embarrass or humiliate them.

E. Holds in confidence information learned in professional practice except for professional reasons or in compliance with pertinent regulations or statutes.

F. Refuses to accept significant gifts, favors or additional compensation that might influence or appear to influence professional decisions or actions.

II. Commitment to the School and School System

A. Utilizes available resources to provide a classroom climate conducive to learning and to promote learning to the maximum possible extent.

B. Acknowledges the diverse views of students, parents and legal guardians, and colleagues as they shape educational goals, policies and decisions; does not proselytize for personal viewpoints outside the scope of professional practice.

C. Signs a contract in good faith and does not abandon contracted professional duties without a substantive reason.

D. Participates actively in professional decision-making processes and supports the expression of professional opinions and judgments by colleagues in decision-making processes or due-process proceedings.

E. When acting in an administrative capacity:

1. Acts fairly, consistently, and prudently in the exercise of authority with colleagues, subordinates, students and parents and legal guardians.

2. Evaluates the work of other educators using appropriate procedures and established statutes and regulations.

3. Protects the rights of others in the educational setting, and does not retaliate, coerce, or intentionally intimidate others in the exercise of rights protected by law.

4. Recommends persons for employment, promotion or transfer according to their professional qualifications, the needs and policies of the LEA, and the law.

III. Commitment to the Profession

A. Provides accurate credentials and information regarding licensure or employment and does not knowingly assist others in providing untruthful information.

B. Takes action to remedy an observed violation of this Code of Ethics and promotes understanding of the principles of professional ethics.

C. Pursues growth in profession and uses that knowledge in improving the educational opportunities, experiences and performance of students and colleagues.

Adopted by the State Board of Education, February 1998.