

## Schedule for Architects & Engineers (A/E)

Building & Grounds Introduction to A/E Selection:

### December 14, 2016

- Advertise & Notify Potential Architectural Firm for RFQ's

### Select Committee Members

- BOE Member-School Administrator -Instructional Administrator
- Facilities-2 C.M.-Bill P.-Colon M.-Darrell W.
- Maintenance-1

### January 11, 2017

- Submission by A/E's to WSFCS
- Distribute to Committee
  - 1.-Committee Meet
  - 2.-Committee Scores Due
  - 3.-Committee Narrows Firms for Interview

### February 1, 2017

- 1.-Advise Firms to be Interviewed

### February 6, 2017-February 17, 2017

- 1.-Interview Firms
- 2.-Select Firms-Partial or All?
- 3.-Negoiate Contracts & Fees

### March 1, 2017

- Prepare BOE Agenda for March 10. 2017- To Award Architectural Firms

### March 10, 2017

- B & G & BOE Approval