

Winston-Salem/Forsyth County Schools TEACHER ADVISORY COUNCIL BYLAWS

Description

The Teacher Advisory Council (TAC) serves as a forum for communication between school system administration and other professional personnel. The Council also serves as a sounding board for problems, questions, and suggestions related to school programs and activities. It provides an opportunity for administrators and teachers to discuss critical educational issues and concerns, to research and answer questions about school operations, and to inform all professional personnel of changes in school board policies and administrative regulations. Although the Council may suggest ways to improve education in the school system, it is not a policy-making body. The Council is designed to address issues of system-wide concern rather than issues unique to a single school. Individual school concerns should be directed to the school's appropriate Instructional Superintendent.

Establishment of the Teacher Advisory Council

No later than September 1 of each year, each local school faculty will elect one representative and designate one alternate to the Teacher Advisory Council. These representatives must have three years of teaching experience with at least one in the present school.

Addressing Issues and Concerns

Teacher Advisory Council is a vehicle for communication between the superintendent and administrative staff and teachers. Its purpose is to allow for an open exchange of information relating to school programs and activities. The process for submitting items to be addressed and/or discussed at TAC meetings should follow this path:

- Teacher with concern submits question/concern to his/her TAC representative
- TAC representative submits the question/concern to the appropriate TAC Executive member (elementary, middle, or high)
- TAC Executive member submits question/concern to Chief of Staff

Responsibilities of TAC Representatives

It is the responsibility of the TAC representative to attend the meetings whenever possible. In case of absence or other extenuating circumstance, the designated alternate should attend the meeting and assume the duty of the elected representative.

Each representative will make available official minutes of the meetings to the faculty of his/her school and keeps the faculty informed on a regular basis concerning the business of the Council. A summary of the meeting will be posted to the district website within a week after the meeting. This summary is to be used only as a reference and is not intended to be used as the sole communication to teachers in the district.

Executive Committee

The Executive Committee will be composed of twelve (12) members: six (6) elementary, three (3) middle, and three (3) high school representatives. Members serve a three-year term on a rotating basis. New members will be selected in a random drawing to be held during the first Executive Committee meeting at the beginning of each school year. The Executive Committee will be responsible for agenda preparation for the Council. Items to be placed on the agenda may be offered by any member of the Council.

If a current executive member cannot fulfill the 3-year commitment due to resignation or school transfer, then another person will be randomly drawn to fill the vacancy according to the appropriate level of the vacancy. This drawing will also occur at the first Executive Committee meeting at the beginning of the new school year.

Revision of Bylaws

It is the responsibility of the Executive Committee to review and revise the Official Bylaws every four (4) years or as deemed necessary by the Executive Committee. The committee will make revisions based on a consensus among the members.