



Reopening Plan for the Children's Center

Facts Sheet

Safety starts at home

We want to make sure that the people at school are safe and healthy before they arrive at school. For anyone planning to attend school – staff or students—please consider the following guidelines:

Please stay home if:

- you are not feeling well, or others at your home are not well;
- you have a temp 100.4° F or greater;
- If you have signs of COVID-19 which includes fever, chills, body aches, headache, sore throat, change in smell or taste, cough, shortness of breath, or difficulty breathing. Please refer to the Symptom Screening Checklist ([StongSchoolsNC: Public Health Toolkit](#))

Arrival 7:25 AM-7:55 AM

Car Riders

New drop off procedures

- Five numbered cones will be set up along the fence to expedite drop off.
- Cars will be directed by “The Caller” to pull up to a designated cone.
- Once parked, car riders will be greeted by staff
- Staff will take the temperatures of every passenger and conduct the WS/FCS Entry Questionnaire for Students
 - A student with a temperature of 100.4° F or higher will not be permitted to exit their vehicle.
 - The COVID Coordinator will keep a log of students whose temperature is above 100.4°F
 - For students with mobility equipment: Parents will park their car, exit the vehicle and place the student securely in the wheelchair.

- Staff will escort students to class.

Late Arrival

- Students are considered late for school if they arrive after 7:55 AM
 - Parents will pull up to the entrance.
 - A staff member will come out to screen, sign the student in and issue a tardy slip.

Dismissal/End of the Day 2:25-3:00

Bus riders 2:25-2:40

Forms to Safely Ride the bus:

- Bus riders will be dismissed one classroom/bus at a time, in order to avoid congested hallways
 - This will slow down the process but keep our students and staff safe
- Staff will wear appropriate PPE
- Staff will escort students from class to the bus.
- Staff will fasten students securely in harnesses or other safety equipment
- Staff will wash their hands or use hand sanitizer after escorting each student to the bus
- Maintain social distancing for students and staff during dismissal, as much as possible

Car riders 2:40-3:00

- Car riders will be picked up at the main entrance via the car rider line. (see the duty roster)
- Cars will be directed to numbered cones using the same procedure as morning drop off.
- Staff will escort students to meet their ride using the exterior doors or following our one way in one way out traffic pattern
- Parents will be greeted outside by school staff (see the duty roster) and asked to remain in their car
- Staff will escort students from class to their cars, wearing appropriate PPE (masks, gloves, and shields).
- Staff will wash their hands or use hand sanitizer after escorting each student.

- School doors will be open to help with air flow and limit the need to touch the doors
- After students have been safely dismissed, staff will return to their classrooms to help wipe down, disinfect their classroom, and clean student items.
- Medical professionals recommend that staff change their clothes before returning home and interacting with others. Clothes should be washed each night.

Early Dismissal

- Parents will pull up to the entrance.
- Come to the door to screen, sign out the student with office staff.
- Classroom Assistant will be called to bring the student to the front.
- Temperature checked and documented by office staff prior to the student leaving the building.

Meals

Students

- All student meals will be eaten in the classroom.
- The cafeteria staff will prepare the meals per Child Nutrition and medical guidelines.
- Students will be safely distanced from each other.
- Teacher Assistants will pick up lunches and deliver them to the classroom.
- Students may not share meals.
- Staff will wash their hands before and after helping each child.
- Eating Utensils
 - Students who require specialized eating utensils must have two sets.
 - Utensils will be collected and sanitized in the dishwasher each day.
 - Utensils will be stored in a closed, sanitary container in the classroom.
- Staff assisting with lunch will wear appropriate PPE including masks, shields and gloves.
- Staff will follow normal procedures for tube feeding with the addition of PPE.
- Mid-day temperature checks and logs collected by the COVID Coordinator

Personal Care Needs

- Procedures for assisting with personal hygiene will continue with additional safety precautions to protect students
- Staff will don PPE when assisting with personal care needs

