



WINSTON-SALEM/FORSYTH COUNTY SCHOOLS

Department of Technology Services

TAKE HOME PROGRAM AGREEMENT

STUDENT NAME (PLEASE PRINT)	
STUDENT NUMBER	
SCHOOL NAME (PLEASE PRINT)	
PARENT NAME (PLEASE PRINT)	
DATE	

This agreement is made by and between the Winston-Salem/Forsyth County Schools (hereafter “WS/FCS”) School Board of Education and the student (“student”) and parent/guardian both named above and takes effect on the date of signature. For the purpose of this agreement the term “provided device(s)” shall refer to the mobile device make, and model and all accompanying accessories provided under this agreement.

PURPOSE

The purpose of this take-home program is to provide WS/FCS students with a mobile device and/or an internet hotspot for the purpose of receiving online instruction from WS/FCS. The devices being provided are the property of WS/FCS and are to be used for educational purposes only.

EXPECTATIONS

Students/Parent(s)/Guardian(s) may not:

- Have food or drink around any of the devices checked out to the student.
- Engage in illegal or prohibited conduct of any kind using any of the devices checked out to the student.
- Replace the manufacturers operating system (i.e. jailbreak the system) or remove or modify the district’s configuration.
- Write on or apply any stickers or labels on any of the devices checked out to the student.
- Under no circumstances should the student, parent(s) , or guardian(s) attempt to or allow anyone other than WS/FCS staff to fix or repair the equipment.

Students must:

- Abide by the expectations listed in WS/FCS Board Policy (AR 6161.1) for Acceptable Use of Internet and Websites.
- Keep the provided devices clean and in good working condition.
- Only use the provided charging adapter(s) to charge the devices.
- Ensure the device is handled properly with care and ensure others do the same.
- Secure WS/FCS provided devices when not in use and out of sight.

CONTENT FILTERING DISCLAIMER

WS/FCS uses technology protection measures to limit or restrict access to material considered harmful or inappropriate to students. It may not be possible for WS/FCS to absolutely prevent such access. Despite our best efforts and beyond the limits of content filtering technology, a student may run across some material that is objectionable.

NO RIGHT TO PRIVACY

The provided devices are the property of WS/FCS. WS/FCS may examine the provided devices and search their contents at any time for any reason. Neither students nor guardians have any right to privacy of any data saved on the devices or in a cloud-based account to which the devices connect. WS/FCS may involve law enforcement if the devices are thought to have been used for an illegal purpose. WS/FCS reserves the right to demand the return of any of the provided devices at any time.



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NOTIFICATION OF LOSS, DAMAGE, OR MALFUNCTIONING

The student, parent(s) or guardian(s) agree to immediately notify WS/FCS personnel upon the occurrence of any loss to, damage to, or malfunctioning of any part of the provided device(s) for any reason. If the device is stolen outside of school premises/grounds it is the parent/guardian responsibility to contact the applicable local law enforcement agency and file a police report and provide a copy to WS/FCS.

DAMAGE OR LOSS OF WS/FCS PROVIDED DEVICES

Parent(s)/guardian(s) are responsible for their child’s use of the provided devices. This includes any damage to any of the devices or accessories. If a student’s device(s) or accessories are lost or damaged, WS/FCS may assess the parent(s)/guardian(s) a charge to cover the replacement or repair. The decision to assess a charge is at the sole discretion of WS/FCS. Set fees are listed below:

LOST, STOLEN, NON-RETURNED WINDOWS LAPTOP (CTE ONLY)	\$700.00
LOST, STOLEN, NON-RETURNED WINDOWS LAPTOP CHARGING ADAPTER (CTE ONLY)	\$10.00
LOST, STOLEN, NON-RETURNED CHROMEBOOK	\$207.00
LOST, STOLEN, NON-RETURNED CHROMEBOOK CHARGING ADAPTER	\$10.00
LOST, STOLEN, NON-RETURNED IPAD	\$405.00
LOST, STOLEN, NON-RETURNED IPAD CHARGING ADAPTER	\$10.00
LOST, STOLEN, NON-RETURNED INTERNET HOTSPOT	\$30.00

IDEMNIFICATION

To the fullest extent allowed by law, the parent/guardian and their heirs, agree to indemnify, defend, and hold harmless WS/FCS, its Board of Education, and it’s individual Board members, employees, and agents, from any and all claims, damages, losses, causes of action, and the like relating to, connected with, or arising from the use of the district provided devices or this Agreement.

PROVIDED DEVICES			
<input type="checkbox"/> CHROMEBOOK	<input type="checkbox"/> LAPTOP (CTE ONLY)	<input type="checkbox"/> IPAD	<input type="checkbox"/> INTERNET HOTSPOT
<input type="checkbox"/> CHARGING ADAPTER	<input type="checkbox"/> LAPTOP CHARGING ADAPTER	<input type="checkbox"/> CHARGING ADAPTER	

I have visibly inspected the equipment I am receiving and verify there is no physical damage and it is in good working condition.

ACKNOWLEDGEMENT

I (parent/guardian signed below) have reviewed this agreement, understand it, and agree to the terms and conditions, disclaimers, and statements listed in this agreement. I furthermore give my student permission to use WS/FCS provided devices for online learning while at home. I will also help ensure the safe and timely return of the device to WS/FCS within the loan period.

PARENT/GUARDIAN SIGNATURE

DATE

PARENT/GUARDIAN EMAIL ADDRESS

PARENT/GUARDIAN PHONE (HOME)

PARENT/GUARDIAN PHONE (MOBILE)