

Request for Educational Opportunity Absence

The North Carolina General Assembly passed General Statute 115C-378, in conjunction with the rules and regulations of the North Carolina State Board of Education, making parents and legal guardians responsible and accountable to ensure that their children's absences from school are valid. The Winston Salem Forsyth County Schools Board of Education Policy 5110 requires advanced permission for excused absences for educational purposes. To be approved, the student or the student's parent must submit a written statement explaining how the experience will enhance the student's knowledge or understanding of one or more subjects contained in the North Carolina Standard Course of Study.

REQUEST FOR ABSENCE TO BE EXCUSED ON EDUCATIONAL GROUNDS

For an excused absence for educational reasons, the intent of the experience should have been educational from the outset and comparable to that which the student would have experienced in school. To request that an absence be considered as lawful and educational, this form must be completed by the student's parent/guardian and filed with the principal **at least five school days prior to the day of absence.**

Student Name: _____

Date of Absences: _____

Reason for Absences: _____

Educational Benefit for Student: _____

Parent/Guardian Name (Printed): _____

Signature: _____ Student Signature: _____

Date: _____

Exam exemptions. In non-state end-of-course exam classes only, students in grades 9-12 may be exempted from the final exam in a one-unit of credit semester block course, a two-unit of credit year-long block course, or a one-unit year long course with a grade of "A" and no more than five (5) absences during the school year, a grade of "B" and no more than three (3) absences during the school year, or a grade of "C" and zero (0) absences during the school year. Students in grades 9-12 may be exempted from the final exam in half-unit semester courses with a grade of "A" and no more than two (2) absences during the semester, a grade of "B" and no more than one (1) absence during the semester, or a grade of "C" and zero (0) absences during the semester.

g. Students will be allowed up to three (3) absences due to a death in the immediate family, a religious holiday, or a college scholarship interview. These absences will not be considered in determining eligibility for examination exemption. Students must provide a copy of the written invitation to the scholarship interview and proof of attendance in order for this provision to apply to such absence.

For more information on Exam Exemptions please visit: [Policy Manual \(boardpolicyonline.com\)](http://boardpolicyonline.com)

(This Section to be Completed by Principal)

Request Accepted ____ Days. Request Denied: ____ Principal Signature: _____ Date: _____

Educational Opportunity Lawful: Approved: ____ Denied: ____ Principal Signature: _____

Date: _____