

Policy 4114.5 Volunteer Screening Procedures

June 2009

The Winston-Salem/Forsyth County Board of Education encourages parents and other members of the community who wish to contribute to the intellectual, physical and/or emotional development of students and to the well being of the schools to serve as school volunteers. A school volunteer is an individual who contributes services to an educational program without compensation. Volunteers serve at the will and pleasure, and under the supervision of, school administrators and staff members.

A. Screening & Training of Volunteers. The Winston-Salem Chamber of Commerce coordinates the WS/FCS Volunteer Program. School based Volunteer Coordinators/Faculty Advisors and the WS/FCS Human Resources staff share the responsibility for screening and training volunteers. The school based Volunteer Coordinators/Faculty Advisors will review the tasks assigned a volunteer to determine the appropriate level of screening. Volunteers who are referred through other agencies are subject to screening requirements consistent with those listed herein.

B. Task Assignment. Task assignment will be reviewed with a volunteer before he/she begins service in order to assign tasks for which he or she is qualified.

C. Applicability of Policies and Regulations. Volunteers are expected to comply with any and all Policies and Regulations of the WS/FCS applicable to the tasks they are assigned or volunteer to perform.

D. Non-discrimination. The WS/FCS does not discriminate on the basis of race, sex, religion, national/ethnic origin, marital status or disability in its recruitment, screening and placement of volunteers

E. Implementation. The Superintendent shall develop regulations to implement this policy.

F. Termination of Services. A volunteer may be asked to leave a class or school at any time by a teacher, a principal or his designee, or the Superintendent or his designee.

Legal Reference: Volunteers for Children Act, [42 U.S.C. §5119a](#) (1998); Volunteer Protection Act of 1997, 42 U.S.C. §1450-05(1997)

Adopted: May, 2002

Revised: August, 2007; August, 2008; June 2009

Winston-Salem/Forsyth County School System
