



WINSTON-SALEM/FORSYTH COUNTY SCHOOLS  
Student Assignment Office

APPLICATION FOR SPECIAL TRANSFER  
For 2022-23 School Year

Mail to: Student Assignment Office  
P.O. Box 2513, Winston-Salem, NC 27102  
Fax: 336-661-7411

<b>I. General Information:</b>		Date of Application:	
Student's Name:		Student number:	Grade: DOB:
Parent's Name:		Is the student receiving Special Education Services? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Street Address:		If Yes, Program/Category:	
City:	State:	ZIP Code:	School Attending 2021-22:
Phone Number:		School Assigned 2022-23:	
Email address:		School Transfer Requested 2022-23:	

**II. Reason for Special Transfer:** Special transfers may be granted if there is space available and only if there is a "good and substantial cause." Please state your reason(s) for requesting a Special Transfer below.

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- IV. Conditions Applicable to Special Transfers:**
- If your child is receiving special services, your assignment may be determined by the type of service.
  - Provide their own transportation if the school is out of zone.

Special Transfers are for a minimum of one school year and are valid for the remainder of the grade span. Change in assignment for high school students may impact athletic eligibility according to AR 6145.2

**IV. Signature:** I understand and accept the conditions for a Special Transfer.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use:** Approved / Denied on \_\_\_\_\_ by: \_\_\_\_\_